

## Appendix A

**(School name)**  
**Parent/ Guardian Permission Form**  
**(for Extra-Curricular/ Coaching Activity Supervised by a non-Teacher)**

**Name of Activity:** \_\_\_\_\_

**Date(s):** \_\_\_\_\_

**Name of Lead Adult:** \_\_\_\_\_

**Lead Adult is:**       **HRSB Employee (non-teacher)**  
                                  **Volunteer**

Signed permission from parent / guardian for student participation in the above named activity is required when a school is not able to engage a teacher to serve as lead adult or teacher liaison for an extra-curricular / coaching activity. The school has engaged a lead adult who meets the following criteria:

- completed *Criminal Record Check* and *Child Abuse Registry*;
- has reached the age of 21;
- has provided two references;
- has previous experience working with youth;
- will adhere to HRSB/ school policies and guidelines;
- will adhere to the *Physical Education Safety Guidelines* (EECD 2015) and/ or the *Nova Scotia School Athletic Federation* (NSSAF) guidelines (where applicable);
- will respect confidentiality as the norm.

The above named lead adult could assume responsibilities for student personal information such as: permission forms, medical forms, registration, fee collection, general administration, transportation, and activity schedule in their role.

A HRSB employee (non-teacher) or volunteer cannot provide supervision for overnight trips.

I give permission for my child to participate in the above named extra-curricular/ coaching activity.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/ Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_